

**LETTER OF INTENT**

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Dear: \_\_\_\_\_;

This letter is being written to convey my sincere interest in purchasing your above-mentioned property.

I am willing to purchase the property under the following terms and conditions:

\_\_\_\_\_ Purchase Price  
\_\_\_\_\_ Down Payment  
\_\_\_\_\_ Balance Payable

If his offer is acceptable, I will give you \$ \_\_\_\_\_  
earnest money when we execute a contract and the balance of the Down Payment  
when the transaction closes.

I look forward to a prompt favorable response from you so we can draw-up a  
contract and close at a mutually agreeable time.

Sincerely,

\_\_\_\_\_